

Orleton and Richards Castle
Neighbourhood Development Plan Steering Group:

Notes from a meeting at Orleton Village Hall,
7.00 pm Wednesday 10 August 2016

1. **To note the attendance** at the meeting
 - a) **Members:** David Small, Chairman; Elizabeth Moran; David English, Richard Jack; and Richard Hewitt, Secretary/Treasurer.
 - b) **Apologies** for absence: Pauline Betteridge; Barry Gandy; Mike Saunders; and Peter Owen.
 - c) **In attendance:** Ward Cllr. Sebastian Bowen; and Bill Bloxsome, Data Orchard. There were no members of the public present at the meeting.

2. **Declarations of interest by members.** None.

3. To receive the **notes** of the meeting of 22 June 2016. The notes of the meeting were agreed unanimously.

4. **Correspondence.** The meeting noted emails giving apologies and note from councillor and steering group member Barry Gandy.

5. **Finance:** The meeting noted the grant application for £1,734.00 was successful.

6. Review the representations schedule for the Regulation 14 public consultation on the Draft Neighbourhood Development Plan, and consider proposed alterations to the neighbourhood development plan

The meeting reviewed the draft neighbourhood development plan and proposed amendments suggested by Data Orchard following the representations to the Regulation 14 consultation. Consideration was given to removing the allocation of land by Hallett's Well in light of the outline planning granted for 39 dwellings opposite the school. In the end it was decided to keep the allocation unchanged and leave a final decision on this to the parish councils. Policy ORC17 was deleted as there are no plans by the parish councils to apply for assets of community value.

The steering group agreed the draft neighbourhood plan was ready to be put before the parish councils for consideration, and hopefully agreed for submission to Herefordshire Council.

The Chairman thanked Bill Bloxsome, Data Orchard for his support in getting the neighbourhood plan to this stage.

7. Review steps required to get to submission for Regulation 16.

The meeting reviewed the next steps: Richards Castle and Orleton Parish Councils will need to review the representations schedule, list of alterations and updated neighbourhood development plan. The parish councils have scheduled a joint meeting for 1 September 2016 for this purpose.

Once agreed by the parish councils, the neighbourhood development plan will be sent to the neighbourhood planning team at Herefordshire Council so that the HRA and SEA documents can be updated and policy maps provided. Data Orchard will draft the Basic Condition and Consultation statements.

Once all these documents have been drafted and agreed the NDP can be submitted to Herefordshire Council for public consultation under Regulation 16.

8. Matters for the next meeting

This will depend on the outcome of the joint meeting of the parish councils on 1 September 2016.

9. Date of next meeting(s)/ Close meeting. The next meeting will be scheduled in line with the requirements of the outcome of the joint meeting of the parish councils on 1 September 2016.

The meeting closed at 8.31pm.
