

**Notes from a meeting of the Orleton and Richards Castle Neighbourhood
Development Plan Steering Group** at Orleton Village Hall: 7:30pm Monday 17
November 2014

11/14/1:a) attendance at the meeting: John Alderman (JA) in the Chair, Pauline Betteridge (PB), David English (DE), Richard Hewitt (Treasurer RH) Elizabeth Moran(EM), Donald Pickard (Secretary, DP), Mike Saunders (MS) .

b) apologies for absence: Bob Flemons (RF), David Small (Chair, DS)

c) The withdrawal from the steering group of Jim Watt was noted. The Chair has written to thank him for the work he has done for the group, and has also written to the Parish Council to request nomination of a replacement.

d) In attendance: Chris Gooding (Data Orchard)

11/14/2:No further declarations of interest by members were notified

11/14/4:The reception of the minutes of the meeting of 15 October 2014 (114015 notes.doc) was deferred to the next full meeting, so as to concentrate on the business of this meeting

11/14/5: There was preliminary discussion of viability of work to be done before Dec 31.

Probable expenditure of £700 to get questionnaire finished and printed.

DO could require £900 to input data (which could be done by the group, under supervision, but probably less competently). The next larger cost would be in the circulation of the draft, but that does not need to be printed for all households: some could be done by summaries or online.

The likelihood is that we will have to hand back approximately £4000.

The yield from the questionnaire is usually limited, so the work after that will be more significant in terms of the final form of the NDP.

11/14/6:There was no **correspondence** of note

11/14/7: The remainder of the meeting concentrated on a review of the proposals for the questionnaire, leading to an assessment of what might be achieved within the constraints of available finance.

Detailed suggestions were noted by MS, who is to convene a small working group to bring forward a more finished version by the end of November to be discussed by the full Steering Group on early December.

The principles of the rewriting are to be:

Questionnaire to be linear for ease of use by those filling it in

Necessary information inserted alongside the questions rather than on a facing page.

The group will consider whether the 'questionnaire' could be a pack with separate parts relating to e.g., housing needs, availability of land for development if needed.

Questionnaire will not be on line.

11/14/8. RH led a discussion about possible progressing from the present position, once the present funding has been handed back. There are three options:

a) Apply for a Lottery Award: (support from the Parish Councils might not be forthcoming, since the amount to be applied for would be comparatively small and if it was granted, that could block other applications from the villages for larger amounts)

b) Wait until a further tranche of funding for Neighbourhood Planning is announced by DCLG: this is likely to be in April, but there priority could this time be given to urban areas

c) The favoured option is to use the reserve funds allocated in each Parish Council budget. The estimates of work remaining suggest that the bulk can be accomplished within this financial year using the £2500 at present set aside: a request will be made to the councils for a further allocation in the next financial year of £1000 from Orleton and £250 from Richards Castle.

11/14/9 PB tabled a publicity piece to be included in the Parish Newsletters, updating the information so far reported to the villages about future consultation.

11/14/11 Dates of the next meetings:

a) Questionnaire working sub-group MS/ JA/ DS: to meet by end November

b) The probable date for the meeting of the full Steering Group is THURSDAY DECEMBER 4 in Richards Castle (to be confirmed):