

Orleton and Richards Castle Neighbourhood Development Plan

Notes from a meeting of the Steering Group at Richards Castle Village Hall

7:30 pm Wednesday 15 September 2014

10/14/1:a) attendance : Pauline Betteridge (PB), David English (DE), Bob Flemons (RF) Elizabeth Moran (EM), Donald Pickard (Secretary, DP), Mike Saunders (MS) . David Small (Chair, DS)

b) apologies for absence: John Alderman (JA), Richard Hewitt (Treasurer RH), Fred Secker (withdrawing for the time being) , Jim Watt (JW)

10/14/2:Declarations of interest by members: None

10/14/3:Notes from the meeting of 22 September 2014 (140922 notes.doc) were received

10/14/4:Under matters arising it was reported that there had been contact with Data Orchard, who are awaiting the Steering Group's draft questionnaire

10/14/5:Correspondence A letter from James Latham, the Hereford Council Technical Support and Neighbourhood Planning Officer, inviting support for a request to DCLG to extend Grant Period. The group asked **DS and DP** to **action** a response, agreeing that we need more time, and giving, if possible, figures of an estimate of potential underspend, after conversation with RH.

10/14/6:actions on the following brief updates were agreed:

1. Budget : DP to ask RH for budget update to distribute to Steering Group

2 Following feedback from a meeting on affordable housing. It was agreed that DS and DP will send a letter of thanks to Paul Sutton

Notes from feedback were:

Paul Sutton offered accessible definitions of 'affordable housing'

- Social housing. (which will, not be available in villages such as O and RC
- Affordable rent tenure (at a rent up to 80% of market rent)
- Part rent/Part ownership: typically 25% of the ownership with a rent allowing increasing proportion of ownership up to 80%

Qualification for affordable housing are the applicants should be: on housing lists with local connections and need

*Housing will be supplied by Housing Associations**

(DE has information from Sebastian Bowen that the units in Kitchen Hill are currently being offered. So far those offered are to people on the Orleton list, which has further names)

* Landowners will need to be consulted about their willingness to make land available

10/14/7. There was discussion on the current state of questionnaire proposals.

MS indicated progress and convergence about sections and format of the questionnaire giving examples such as:

A: Introduction Aims/ ('Vision') Question to be clarified: Is this one plan for two neighbouring villages or linked plans? And is the housing ration to be shared between the villages or to be assessed separately and what provision do we make for a change in the overall ration in future?

Any other aims?

B) Main sections

1) Two villages

Fulfilling the aims? Looking after the character of the village, Providing Housing and Providing employment.

2) Parish areas outside of the villages:

3) Personal data

MS, JW, JA, DE will aim to produce a first draft document for circulation to the Steering Group and Data Orchard before end October for comment (by email if possible) for a short time before instructing Data Orchard to proceed. Subsequent timing for production would be a limited trial period before Christmas with the optimum practical general distribution point in the early New Year

10/14/8 Logistics of distribution and collection.

A) it was agreed to place a paragraph in Grapevine and Castle News to indicate that questionnaire is in preparation following on from Drop-in sessions, working towards distribution early in the new year: PB, EM and DS will provide this asap for Orleton and DE/MS for RC.

B) The questionnaire is to be as self-explanatory as possible, so that distributors have as little as possible to do – though they will have more to do in the collection.

C) **EM and PB** are to think about practicalities of the distribution and collection. It will be necessary to have a copy of the current electoral roll. (**DS to consult with GemmaW and RH**). List of possible helpers who have volunteered so far to be supplied to EM/PB by DP.

10/14/10. There was no other business

10/14/11 Dates of the next meetings were set:

a) Working groups: ad hoc

Steering group: Early November if needed: provisionally in week beginning 3 Nov?

Next Full Meeting: 24 November OVH 7.30