

Orleton and Richards Castle
Neighbourhood Development Plan Steering Group

Notes: Wednesday 3 September 2014 7:30pm at Richards Castle Village Hall

9a/14/1:a) attendance at the meeting

John Alderman (JA),, David English (DE), Elizabeth Moran(EM), Donald Pickard (Secretary, DP), David Small (Chair, DS)

b) apologies for absence were received from : Pauline Betteridge (PB), Richard Hewitt (Treasurer RH), Mike Saunders MS) Jim Watt (JW)

9a/14/2:No further declarations of interest by members were declared

9a/14/4:The notes of the meeting of 13 August 2014 (140813 notes.doc) were agreed

9a/14/5:matters arising from the Notes: The notice to the villages about the drop-in sessions has been published in the village magazines and will be placed on notice-boards

9a/14/6:Correspondence

The Chair reported an email from Gemma, replying to questions and a formal letter advising that previous village plans should be noted in the list of 'previous documentation" consulted as part of the NDP process The secretary drew attention to an email from MS which has in it a table of comments from Richards Castle drop-in: 14-07 (Richard Castle drop-in opinions.doc). It has been received by some of the SG, and will be circulated to the remaining members

9a/14/7:to receive brief updates

1. **Budget (RH):** no report
2. JA reported that the **Website is now** up and running. There are two matters outstanding – (1) to add photographs of steering group members (noting that some versions of the list of SG members are not complete) and (2) to add a link to the public directory of documentation held by the SG

9a/14/8.To take note of feedback from working groups on specific and generic issues for the NP questionnaire

Richards Castle :

Email and attachment from Mike Saunders, 31 August, attachment: 14-08-31

Questions, and proposal from DE: 14-09-01 RC NP questionnaire - draft

It was noted that MS had found it necessary to draw attention to the need to define an area within which development will be permitted

There was discussion on range of personal information asked for in the DE draft.

The general range was considered relevant if it was made clearer that this information can have a planning use as a guide in formulating future planning policies (see below, in generic issues)

Orleton

(Document: Orleton-Specific questions JW v1) The SG affirmed the value of the work JW has done so far noting that further clarification will be needed. e.g.

Necessity to identify the settlement boundary: the JW draft does not reflect the precise position that will pertain in future; i.e. the present settlement boundary ceases to exist once the Core Strategy is established, so it will be incumbent on the NDP to a) re-instate the current boundary, b) to reinstate the current boundary with variants or c) propose a new settlement boundary

It was thought that questions about flooding and sewage etc. could be included, to provide evidence about necessity for the planners to take this into account

Identification of generic issues:

Structure of questionnaire

It must be a single questionnaire: those living in either parish have to be free to answer all questions on both parishes - including the option "No opinion" (though the analysis of the responses will be able to differentiate answers by parish of residence)

The group discussed the possible sections of questionnaire and propose this as a matrix to be filled in by the working groups and the next SG.

1. Begin questionnaire with vision statement,
2. followed by fixed points - historic monuments, Heritage, community assets
3. Where will there be development?
4. What kind of development?

It was noted that most of the questions covering this in the preliminary documents (i.e. what kind of development, density, infrastructure) are actually generic to both settlements)

5. Commercial/business
6. Infrastructure issues
7. Personal questions, as in DE document, to be at the end of the document for the whole questionnaire

9a/14/9 The SG reviewed briefly the overall progress of the ND Plan process, to check where we are at in relation to the timing of the questionnaire and associated arrangements

JA will revisit the schedule. The group agreed that it will be unrealistic to expect the questionnaire to be ready by the end of September, but determined that the next stage would be: that in the next twenty days the working groups should be encouraged to take their work further and to report to a full Steering Group on **Monday 22 September at 2.30 in Orleton Village Hall**, with a view to substantial completion of work on the issues to be covered in the questionnaire so that those outcomes could be handed over to Data Orchard for processing. Data Orchard would then be asked to propose a date (hopefully before 13 October) to meet with the SG and commission trials of the questionnaire and full distribution.

The future working groups should be strengthened, and be asked to cover the two parishes, in order to firm up the generic questions. **The** Orleton group is asked to include consultation with JA and DS. RC further consultation between DE and MS

9a/14/10. There was no other business to be determined

9a/14/11 The dates of the next meetings will be:

a) Working group – as agreed by the working group members

b) Steering group 22 September 2014, 2.30 at Orleton Village Hall

which will be tasked to send the outcomes from that meeting to Data Orchard with a request for a date to meet with DO for their response (? 6 – 13 October)