

**Orleton and Richards Castle**  
**Neighbourhood Development Plan Steering Group**

**AGENDA**

Meeting to be held at Orleton Village Hall  
7:30pm Monday 7 July 2014

**7a/14/1:a) To record the attendance at the meeting:** John Alderman (JA). Pauline Betteridge (PB), David English (DE), Elizabeth Moran(EM) , Donald Pickard (Secretary, minuting, DP), Mike Saunders (MS), , Jim Watt (JW) Richard Hewitt

**b) To note any apologies for absence:** David Small (Chair, DS)

**7a/14/2:**To note any declarations of interest by members

**7a/14/3:** To add other items to this draft agenda

**7a/14/4:**To receive the notes of the meeting of 30 June 2014

**7a/14/5:**To note matters arising from the Notes not covered by today's agenda  
**Richards Castle: Preliminary Options;** (for comment by GW)

**7a/14/6:**To take note of any correspondence:

**7a/14/7:**to receive reports

1. **Budget (RH)** see 6 above

2. **Website (JW/EM/MS)**

**7a/14/8.**Action planning: drop-in events: report and proposals from the sub-group

**to include:**

1. **Publicity: Invitation cards commissioning and ordering**

**2. Detailed planning:**

**1. Maps**

**Logistics of drop-in events (materials, refreshments, etc)**

**Programme**

**Staffing drop-in events**

**2. Option statements**

**7a/14/9 To set the dates of the next meetings**

**a) Events subgroup reports: July 7 (OVH) July 14 (RCVH)**

**b) Full steering group**