

Orleton and Richards Castle Neighbourhood Development Plan Steering Group

Notes of a meeting held at Richards Castle Village Hall, 7:30pm Monday 2 June 2014

6/14/1:a) Members present: John Alderman (JA) in the chair. David English (DE), Richard Hewitt, (Treasurer, RH), Elizabeth Moran (EM), Donald Pickard (Secretary, minuting, DP), Mike Saunders (MS), Jim Watt (JW)

In attendance: Chris Gooding (CG, Data Orchard), consultant, Richard Timney (Community First, Herefordshire and Worcestershire)

b) Apologies for absence were received from David Small and Pauline Betteridge

6/14/2:No interests were declared by members

6/14/3:The notes of the meeting of 12 May 2014 were approved, subject to a minor correction

6/14/4:No items arising from the notes were tabled

6/14/5:A note about resources /online links from Gemma Webster is referenced below (6/14/7a))

6/14/6:Reports on progress with the Project Plan and Budget

a) submission of the budget proposal RH reported that the budget had been submitted and acknowledged: the outcome of the submission to be known by June 7. His request had been for the first payments to the plan to be made on June 14

b) the drawing up and circulation of the project plan JA circulated an updated version of the schedule for the project plan on a timeline, noting the need to add a further loop to identify any area or interest group which had not been consulted. CG added the information that some parts of the schedule could be pre-prepared (e.g. preliminary work on the questionnaire) while not pre-empting outcomes. The schedule as presented was formally adopted.

c) establishing a website MS reported on conversations with Tony Sharod, a web designer based in Richards Castle. The costs suggested were within the amounts in the budget, so it was agreed that the web-site be commissioned to be in operation as soon as practicable after June 14.15. JW / EM agreed to work with PB and the web designer to enable the website

6/14/7: Reports for action on aspects of the Project Plan

a) Information Gathering meeting with Gemma Webster DE, MS and DP reported on the meeting and papers were distributed illustrating **aspects of the Herefordshire Local Plan Core Strategy. viz: RA1 Rural Housing Strategy: RA2 Herefordshire's Villages: RA6 Rural Economy: H1 Affordable Housing: SD1 Sustainable design and energy efficiency and E4 Tourism. GW's advice** was that a key task for Richards Castle would be careful delimitation and site allocation of the areas within which new housing units could be considered, using the Site Allocations guidance procedure provided (Neighbourhood Planning Guidance Note 21:Guide to site assessment and choosing allocation sites). For both areas (but especially for Orleton) the strategy would be to identify policies where amplification might be needed: e.g. in her view:

- Affordable Housing
- Tourism
- Renewable energy
- Sustainable design

and others as noted by the group in analysing responses. Beyond that the group would state that we consider the provisions of the Core Strategy policies to be sufficient for this area. DP agreed to be responsible to be familiar with the Core Strategy and to advise on relevant policy sections. A map of the most recent (2012) Strategic Housing Land Assessment Availability (SHLAA) for Orleton was distributed, noting that this would need updating and the group might want to add some sites which could accommodate less than 5 units.

b) Community consultation, stage one, JW and EM described progress to date on the distribution of the green information leaflet and the plans to complete that process. Specific preparation for the planned community drop-in events (Orleton: July 19/20 OVH 15.00 - 20.00 and Richards Castle: July 26/27 RCVH 15.00 - 20.00) will be a major item on the agenda for the next meeting of the Steering Group, including identification of materials required (maps, Planning for Real kit, refreshments etc.) further publicity and invitations for participation

(c) EM and DE volunteered to visit the Kingsland NP event on 7 June.

6/14/6:8: Dates and Places of next meetings

16 June 2014 7.30 (Orleton Village Hall)

30 June 2014, 7.30 (Richards Castle VH).

July 14 in Orleton VH was also suggested: Orleton VH is already booked on that evening,