

**Orleton and Richards Castle**  
**Neighbourhood Development Plan Steering Group**

**AGENDA**

Meeting to be held at Orleton Village Hall  
2:00pm Monday 12 May 2014

- 1:    **a) Attendance**  
  
      **b) Apologies for absence**
- 2:    **Declarations of Interest**
- 3:    **Notes of the meeting held on Monday 29 April 2014**
- 4:    **Matters arising from the Notes not covered by today's agenda**
- 5:    **Correspondence**
- 6:    **Project Plan, Budget and Funding**  
      *Report back on the meeting on 7/5*  
      *Presentation of proposed budget*
- 7:    **Resources**  
      *Sub-groups for key activities*        - *Project Management*  
  - *Information Gathering and Analysis*  
  - *Community Consultations*  
  - *Communications and Publicity*  
  
      *Recruitment*
- 8:    **Key Milestones**  
      *Drop-in consultations and related publicity*
- 9:    **Next Steps**
- 10:   **Other Business**
- 11:   **Dates and Places of next meetings**  
      **Proposed: 2 June 2014 7.30 (Richards Castle)**  
              *16 June 2014 7,30 (Orleton Village Hall)*