

Steering Group - Agenda for Meeting on 28 April 2014

Notes for ITEM 7 -- PROCESS

KEY MILESTONES ...

Budget formulation and Grant Application

Preparation of the "Sales Pitch" to engage village residents

Communications Plan

- Creation of a website
- Leaflet drop

Information Gathering (businesses, landowners, organisations)

Drop-in Sessions ...

- Arranging – how many, when and where
- Preparation (maps, information)
- Staffing (who and how trained)
- Collation and analysis of results
- Conclusions

The Questionnaire ...

- Preparation
- Distribution
- Follow-up visits
- Collation and Analysis of results
- Conclusions

The First Draft of the Plan